

**MINUTES OF MEETING
THREE RIVERS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Three Rivers Community Development District held a Regular Meeting on July 21, 2022 at 3:00 p.m., at the Lookout Amenity Center, 76183 Tributary Drive, Yulee, Florida 32097.

Present were:

Liam O'Reilly (via telephone)	Chair
Mike Taylor	Vice Chair
Greg Kern	Assistant Secretary
Rose Bock	Assistant Secretary

Also present were:

Ernesto Torres	District Manager
Wes Haber (via telephone)	District Counsel
Bill Schaefer (via telephone)	District Engineer
Scott Wild (via telephone)	England-Thims & Miller, Inc. (ETM)
Michael Molineaux	Castle Group
Gina Maloney	Castle Group Lifestyle Director

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 3:00 p.m. Supervisors Bock, Kern and Taylor were present, in person. Supervisor O'Reilly was attending via telephone. Supervisor Miars was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

**Acceptance of Resignation of Supervisor
Grady Miars, SEAT 1 (Term Expires
November 2022)**

Mr. Torres presented Mr. Miars' resignation form Seat 1.

On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, the resignation of Mr. Grady Miars form Seat 1, was accepted.

FOURTH ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 1

Mr. O'Reilly nominated Mr. Brad Odom to fill Seat 1.

No other nominations were made.

As Mr. Odom was not present, the Oath of Office would be administered at the next meeting.

- **Administration of Oath of Office to Newly Appointed Supervisor (the following will be provided in a separate package)**
 - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
 - B. Membership, Obligations and Responsibilities**
 - C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
 - D. Form 8B: Memorandum of Voting Conflict**

These items were deferred.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-14, Designating Certain Officers of the District, and Providing for an Effective Date

Mr. Torres presented Resolution 2022-14. With the resignation of Mr. Miars and the appointment of Mr. Brad Odom, the following slate of officers was nominated:

Liam O'Reilly	Chair
Mike Taylor	Vice Chair

Craig Wrathell	Secretary
Greg Kern	Assistant Secretary
Rose Bock	Assistant Secretary
Brad Odom	Assistant Secretary
Ernesto Torres	Assistant Secretary

No other nominations were made. Prior appointments by the Board for Treasurer and Assistant Treasurer remain unaffected by this Resolution

On MOTION by Mr. Kern and seconded by Mr. Taylor, with all in favor, appointment of Mr. Brad Odom to Seat 1, was approved, and Resolution 2022-14, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consent Agenda

Mr. Torres presented the following Consent Agenda items:

- A. Consideration of Requisitions: Construction Account (support documentation available upon request)**
 - I. Number 109: Preferred Materials, Inc. [\$31,198.14]**
 - II. Number 110: Dominion Engineering Group, Inc. [\$33,381.00]**
 - III. Number 111: Dominion Engineering Group, Inc. [\$8,990.80]**
- B. Consideration of Requisitions: South Series Assessment (support documentation available upon request)**
 - I. Number 101: GreenPointe Holdings, LLC [\$758.91]**
 - II. Number 102: ELM, Inc. [\$6,796.49]**
 - III. Number 103: Auld & White Constructors, LLC [\$228,372.34]**
 - IV. Number 104: Auld & White Constructors, LLC [\$268,472.76]**

On MOTION by Mr. Kern and seconded by Ms. Bock, with all in favor, the Consent Agenda Items, as presented, were approved and/or ratified.

SEVENTH ORDER OF BUSINESS

Ratification of Fitness Lease Addenda

A. Municipal Asset Management Fitness Lease Addendum #1

B. Municipal Asset Management Fitness Lease Addendum #2

Mr. Taylor presented the Municipal Asset Management Fitness Lease Addenda #1 and #2. He explained that the total lease amount is consistent with the master lease agreement; however, because the lease payments started upon acceptance of the equipment and the equipment was delivered at different times, it was necessary to split the lease into two separate leases.

On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, Municipal Asset Management Fitness Lease Addendum #1 and Municipal Asset Management Fitness Lease Addendum #2, were ratified.

EIGHTH ORDER OF BUSINESS

Presentation of Audited Financial Report for Fiscal Year Ended September 30, 2021, Prepared by Grau & Associates

Mr. Torres presented the Audited Financial Report for the Fiscal Year Ended September 30, 2021 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2022-15, Hereby Accepting the Audited Financial Report for Fiscal Year Ended September 30, 2021

Mr. Torres presented Resolution 2022-15.

On MOTION by Mr. Kern and seconded by Ms. Bock, with all in favor, Resolution 2022-15, Hereby Accepting the Audited Financial Report for Fiscal Year Ended September 30, 2021, was adopted.

- **Ratification of Meridian Waste Florida, LLC Service Agreement for Tributary Amenity**

This item, previously the Twelfth Order of Business, was presented out of order.

Mr. Torres presented the Meridian Waste Florida, LLC Service Agreement for the Tributary Amenity.

On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, the Meridian Waste Florida, LLC Service Agreement for the Tributary Amenity, was ratified.

TENTH ORDER OF BUSINESS

Ratification of Crown Pools, Inc., Agreement for Pool Maintenance Services

Mr. Taylor presented the Crown Pools, Inc., Agreement for Pool Maintenance Services.

On MOTION by Mr. Taylor and seconded by Mr. Kern, with all in favor, the Crown Pools, Inc., Agreement for Pool Maintenance Services, was ratified.

ELEVENTH ORDER OF BUSINESS

Consideration of Moore Cleaning for Your Money, Inc. for Tributary Cleaning Proposal

Mr. Torres presented the Moore Cleaning for Your Money, Inc., proposal for Tributary Cleaning. Mr. Haber stated that an Agreement would be prepared.

On MOTION by Mr. Kern and seconded by Mr. O'Reilly, with all in favor, the Moore Cleaning for Your Money, Inc., proposal for Tributary Cleaning, and authorizing District Counsel prepare an Agreement and for the Vice Chair to execute, was approved.

TWELFTH ORDER OF BUSINESS

Ratification of Meridian Waste Florida, LLC Service Agreement for Tributary Amenity

This item was presented following the Ninth Order of Business.

THIRTEENTH ORDER OF BUSINESS

Approval of June 30, 2022 Regular Meeting Minutes

Mr. Torres presented the June 30, 2022 Regular Meeting Minutes.

On MOTION by Mr. Kern and seconded by Ms. Bock, with all in favor, the June 30, 2020 Regular Meeting Minutes, as presented, were approved.

FOURTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

There was no to report.

B. District Engineers: *Dominion Engineering Group, Inc. and ETM*

There were no reports.

C. Property Manager: *Castle Group*

Mr. Molineaux stated a lost-and-found box was provided.

D. District Manager: *Wrathell, Hunt and Associates, LLC*

• 128 Registered Voters in District as of April 15, 2022

There were 128 registered voters residing within the CDD as of April 15, 2022.

• NEXT MEETING DATE: August 31, 2022 at 3:00 PM {Public Hearings to Adopt Fiscal year 2023 Budget and Amenity Policies and Rates}

○ QUORUM CHECK

The next meeting will be held August 31, 2022.

FIFTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

SIXTEENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Kern and seconded by Ms. Bock, with all in favor, the meeting adjourned at 3:12 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair