

**Three Rivers Community Development District**  
**OFFICE OF THE DISTRICT MANAGER**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013**

February 21, 2024

**ATTENDEES:**  
Please identify yourself each time  
you speak to facilitate accurate  
transcription of meeting minutes.

Board of Supervisors  
Three Rivers Community Development District

Dear Board Members:

The Board of Supervisors of the Three Rivers Community Development District will hold a Regular Meeting on February 28, 2024 at 3:00 p.m., at the Amelia Island Nassau County Association of Realtors, 910 S 14th St., Fernandina Beach, Florida 32034. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consent Agenda
  - A. Consideration/Ratification of Requisition(s): Refunding Bond, Series 2023  
*(support documentation available upon request)*
    - I. Number 28: England-Thims & Miller, Inc. [\$12,152.18]
    - II. Number 29: Vallencourt Construction Co., Inc. [\$510,347.18]
    - III. Number 30: Vallencourt Construction Co., Inc. [\$189,276.04]
    - IV. Number 31: Vallencourt Construction Co., Inc. [\$281,064.96]
    - V. Number 32: England-Thims & Miller, Inc. [\$6,799.43]
    - VI. Number 33: Bio-Tech Consulting, Inc. [\$2,800.00]
    - VII. Number 34: Vallencourt Construction Co., Inc. [\$276,504.14]
    - VIII. Number 35: Doc Medics of Florida [\$33,850.00]
    - IX. Number 36: Vallencourt Construction Co., Inc. [\$175,779.68]
    - X. Number 37: Vallencourt Construction Co., Inc. [\$208,260.20]
    - XI. Number 38: England-Thims & Miller, Inc. [\$26,594.50]
    - XII. Number 39: Rinker Materials [\$4,320.00]
    - XIII. Number 40: Bio-Tech Consulting, Inc. [\$12,225.00]

- |        |   |                |
|--------|---|----------------|
| XIV.   | Number 41: Vallencourt Construction Co., Inc. | [\$127,664.64] |
| XV.    | Number 42: Vallencourt Construction Co., Inc. | [\$102,935.71] |
| XVI.   | Number 43: Onsite Industries, LLC             | [\$22,069.00]  |
| XVII.  | Number 44: Clary & Associates                 | [\$1,875.00]   |
| XVIII. | Number 45: England-Thims & Miller, Inc.       | [\$13,024.88]  |
- B. Consideration/Ratification of Requisition(s): Series 2021B (*support documentation available upon request*)
- |       |  |               |
|-------|--|---------------|
| I.    | Number 165: Bio-Tech Consulting, Inc.        | [\$3,225.00]  |
| II.   | Number 166: Dominion Engineering Group, Inc. | [\$3,285.00]  |
| III.  | Number 167: Dominion Engineering Group, Inc. | [\$4,737.50]  |
| IV.   | Number 168: ECS Florida, LLC                 | [\$1,500.00]  |
| V.    | Number 169: Dominion Engineering Group, Inc. | [\$2,730.00]  |
| VI.   | Number 170: Dominion Engineering Group, Inc. | [\$6,140.00]  |
| VII.  | Number 171: ECS Florida, LLC                 | [\$1,000.00]  |
| VIII. | Number 172: Dominion Engineering Group, Inc. | [\$61,982.50] |
| IX.   | Number 173: Dominion Engineering Group, Inc. | [\$7,500.00]  |
- C. Ratification Item(s)
- I. Onsite Industries, LLLC Agreement to Furnish & Install Cluster Mailboxes
5. Consideration of Resident Suspension from Use of CDD Amenity Facilities
  6. Consideration of Resolution 2024-03, Relating to the Amendment of the Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; and Providing for an Effective Date
  7. Consideration of Resolution 2024-04, Designating a Date, Time, and Location for Landowners' Meeting of the District, and Providing for an Effective Date
  8. Consideration of Landscape Forms, Inc., Quote for Replacement Litter [Trash Cans]
  9. Consideration of Ansana Interior Design Inc Proposal for Umbrellas
  10. Update: Required Ethics Training and Disclosure Filing
    - Sample Form 1/Instructions

- 11. Acceptance of Unaudited Financial Statements as of January 31, 2024
- 12. Approval of November 16, 2023 Regular Meeting Minutes
- 13. Staff Reports
  - A. District Counsel: *Kutak Rock LLP*
  - B. District Engineers: *Dominion Engineering Group, Inc. and ETM*
  - C. Property Manager: *Castle Group*
    - Consideration of Commercial Fitness Products Preventative Maintenance Plans [Monthly & Quarterly]
  - D. Lifestyle Director: *OnPlace, LLC*
  - E. District Manager: *Wrathell, Hunt and Associates, LLC*
    - A. Discussion: Fiscal Year 2025 Budget
    - B. NEXT MEETING DATE: March 21, 2024 at 3:00 PM

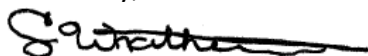
○ QUORUM CHECK

SEAT 1	BRAD ODOM	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	JOE CORNELISON	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	GREGG KERN	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	ROSE BOCK	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	MIKE TAYLOR	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

- 14. Board Members' Comments/Requests
- 15. Public Comments
- 16. Adjournment

Should you have any questions or concerns, please do not hesitate to contact me directly at (561) 719-8675 or Ernesto Torres at (904) 295-5714.

Sincerely,



Craig Wrathell  
 District Manager

**FOR BOARD AND STAFF TO ATTEND BY TELEPHONE**  
**CALL-IN NUMBER: 1-888-354-0094**  
**PARTICIPANT PASSCODE: 782 134 6157**